



**Internship**  
**Data Analytics**

**About Magnolia Prime:** We are a Silicon Valley-based, early-stage start-up known for providing high-end alternatives to traditional automated messaging services. Our distinct and unique offerings include multi-language capabilities needed to communicate with culturally and linguistically diverse individuals. Magnolia Prime helps property managers and case managers free up staff to do more value-added work, enhance their relationships with their customer base, and achieve their business objectives.

**Hours:** The internship is about 10-15 hours per week.

**About the Internship:**

**Responsibilities:**

- Preparing expense and revenue projections, input data, scanning and recording
- Interpret data, analyze results and provide on-going reports
- Acquire data from data sources and maintain databases/data systems
- Identify, analyze, and interpret trends or patterns in data sets
- Filter and “clean” data by reviewing reports, printouts, etc.
- Work with management to prioritize business and information needs.
- Locate and define new process improvement opportunities.

You will be working closely with the CEO on this internship.

**Requirements:**

- Junior, Senior or Graduate level student with good grades.
- 1-2 years of job experience and/or leadership role in student organization (preferred).
- Strong communication and interpersonal skills.
- Analytical and problem solver.
- Highly creative, detail-oriented, ability to manage multiple projects at once.
- Ability to work independently and collaboratively.
- Willing to try something new, do something differently and question what is suggested.
- Friendly, pleasant and professional demeanor.

**This Internship may be for you if you have interest in:** data analysis, social services, technology, social ventures, software, baby boomers, health care, outbound calls, affordable housing, low-income, non-profits, start-up companies, life!

**To Apply**

Please send your resume and a cover letter to:

[info@magnoliaprime.com](mailto:info@magnoliaprime.com)